

Professional Needs Assessment for (Team _____)

Area of Focus	Our department/team would like to collaboratively work to . . .
Curriculum and Unit Design	<ol style="list-style-type: none"> 1. Create unit objectives for upcoming units. 2. Examine previously written objectives and determine their depth, variety, and comprehensiveness. 3. Review, create, or modify curriculum maps.
Assessment	<ol style="list-style-type: none"> 4. Create a rubric for a performance, product, or task. 5. Examine a previously written test and tag the items with the unit objectives. 6. Create a test directly based upon the importance of the objectives and their emphasis during instruction. 7. Review a test to determine how effective it is for measuring students' strengths and learning needs. Make necessary or desired changes. 8. Create an assessment plan for an upcoming unit identifying types, frequency, and placement of assessments.
Academic Interventions	<ol style="list-style-type: none"> 9. Create corrective activities that respond to students' learning needs for upcoming units. 10. Create enrichment activities that respond to students' mastery of tested materials and need for extension. 11. Create alternative assessments to use for reassessing student learning. 12. Create a program to address failing students and underachievers.
Instruction	<ol style="list-style-type: none"> 13. Create lessons using new strategies to improve student learning. 14. Create instructional resource materials to be used during the implementation of new strategies and practices. 15. Create lessons resources to increase the achievement of special needs students (i.e., special education, ELL, and at-risk students).
Explicit Vocabulary Instruction	<ol style="list-style-type: none"> 16. List vocabulary words that are important for students to know for each unit of study. 17. Create a list of "no excuse" words that students must know by the end of the course.
Explicit Reading, Writing, and Thinking Instruction	<ol style="list-style-type: none"> 18. Select graphic organizers that match the type of thinking/comprehension you expect from students and plan lessons to place in the unit instruction. 19. Create exemplars of graphic organizers for upcoming units that you will use to teach, model, and reinforce thinking/comprehension and content concurrently. 20. Select summary frames that match the type of thinking/comprehension you expect from students and plan lessons to place in the unit instruction. 21. Create exemplars of summaries for upcoming units that you will use to teach, model, and reinforce thinking/comprehension and content concurrently.
Learning Environment	<ol style="list-style-type: none"> 22. Develop behavior management systems and strategies. 23. Apply problem-solving strategies to address inappropriate student behaviors
Data Analysis, Goal Setting, and Planning	<ol style="list-style-type: none"> 24. Examine student work and/or achievement data and identify the greatest areas of student learning needs. 25. Create a 30-60 day SMART goal to increase student learning. 26. Explore research-supported and classroom-tested practices/strategies that could address the student learning needs. 27. Create a plan for taking decisive new actions and/or for implementing new practices. 28. Review the implementation of new practices, determine the impact on student learning, and identify what your professional team has learned.
Technology Integration	<ol style="list-style-type: none"> 29. Locate electronic/web-based resources to support curriculum, instruction, and assessment. 30. Create lessons that utilize technology to enhance student engagement and achievement.
Professional Development Related to Specific Topics	<ol style="list-style-type: none"> 31. Learn about _____. Please describe topics of professional learning and any consultants/resources required.